Advice and Guidance Flow Chart



Collaborative Action Plan #1

CAP #2

CAP #3

- •A concern is raised by the PL and discussed with the RTLB
- •CAP #1 sets clear SMART goals and outlines support plan
- •CM is informed (copy of AP to CM)

•CAP #1 is incomplete

- •CM is informed
- •CAP #2 is implemented with involvment from CM
- •CAP #2 sets clear SMART goals and outlines support plan

•AP #2 is incomplete

- •CM informs Lead Principal and BoT chair
- •CAP #3 is implemented by CM
- •CAP #3 sets clear SMART goals and outlines support plan

FORMAL Competency

- •Advice is sort from School Trustee Association (STA) to inform competency process
- •The RTLB is informed in writing by the LP that the process is a formal competency concern as per the NZEI / PPTA Collective
- •The RTLB is advised to seek support and advice from either PPTA or NZEI

A and G plan (10 weeks)

- •A comprehensive 10 week Advice and Guidance plan is implemented by the CM
- •Weekly review meetings between RTLB and CM are in place
- •Lead Principal and CM meet weekly to keep updated and informed of progress
- •BoT chair is fully informed

A and G plan #2 (7-10 wks)

- •BoT, NZEI / PPTA, STA are informed that a 2nd Advice and Guidance plan is now commencing.
- •RTLB is fully informed of any possible outcomes from the 2nd A and G plan.

Kia te ahurei o te tamaiti ãrahi to tãtau mahi Let the uniqueness of the children guide our work